

**MINUTES OF MEETING**  
**3-12-19**

The Waterworks and Sewer Board of the City of Lineville met in their regular meeting on Tuesday, March 12, 2019, at 9:00 a.m. at the City Hall in Lineville, Alabama, with the following present: Chairman Kenny Cleveland, Board Members: Joseph Appleby, David Proctor, Secretary/Treasurer Donna Mathews, and Water Superintendent Jason Headrick.

Chairman Cleveland called the meeting to order and asked the Board Members if they had reviewed the minutes from the previous meeting. A motion was made by Board Member David Proctor and seconded by Board member Joseph Appleby to approve the minutes from the previous meeting. The vote was unanimous. Next Chairman Cleveland asked the Board Members if they had reviewed the bills to be paid. A motion was made by Board Member Joseph Appleby and seconded by Board Member David Proctor to approve the bills to be paid. The vote was unanimous.

Chairman Cleveland asked Secretary/Treasurer Donna Mathews if she would add a quarterly report each month for the board to review on the employees comp, sick and vacation time. He also asked her to prepare a monthly debt ratio. The debt ratio was 2.26 for 2018 and we must maintain a 1.25. We just need to keep a check on it at least quarterly.

Next Chairman Cleveland went over the water adjustments for the month as follows:

|                        |          |
|------------------------|----------|
| Latitia Gooden         | \$69.98  |
| Jerry and Helen Tapley | \$60.85  |
| Martha Hearn           | \$82.07  |
| Jamal Harvey           | \$502.51 |

A motion was made by Board Member David Proctor and seconded by Board Member Joseph Appleby to approve the water adjustments for the month. The vote was unanimous.

Chairman Cleveland then presented the water loss report. Flushes were done this month, but still shows losing around 2 million gallons a month.

Next Water Superintendent Jason Headrick brought up the Sweetwater and Westshore meters. They are going to send letters to property owners to change meters. John Dean is over Westshore and Bob Davis is over Sweetwater. We are going to go back to them reading their own meters. The letters we send out will give them a notice of 90 days from 4/1/19. We will get letters out by April. A motion was made by Board Member Joseph Appleby and seconded by David Proctor to send out the letters. The vote was unanimous.

USDA was on the agenda to speak today but did not show. Chairman did get an email from them today and we will get what they need next and get it to them.

Board Member David Proctor brought up that we need 2 more fire plugs and it will cost approximately \$2900.00.

Water Superintendent Jason Headrick gave an update on Mike Watts is currently painting fire hydrants now. He also reported that the Lagoon changes seem to be working now. Approximate cost of \$600-700 a year. Going to need to look at putting riffraff at about \$750.00 load once a year. Muskrats are destroying around the lake. We also need a load of gravel on road. Last we need to upgrade aerator like a bio-block. Jason will get a cost on this and report back to the board.

After no further business, a motion to adjourn was made by Board Member Joseph Appleby and seconded by Board Member David Proctor. The vote was unanimous. The meeting adjourned at 9:24 a.m.

Attest:

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SECRETARY/TREASURER

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CHAIRMAN